

**Launceston Medical Centre  
Patient Participation Group (PPG)**

**Microsoft Teams Meeting  
Tuesday, 15<sup>th</sup> March  
2022 at 6pm**

**AGENDA**

1. Confidentiality reminder: all reports with this agenda are confidential until the minutes/notes of this e-meeting are distributed.
2. Chair's report
3. Vice-chair's & Governors CPFT report
4. Practice Manager's report
5. Any questions or comments/any other business

This is an opportunity for PPG members to ask questions of the practice manager or our officers on the reports contained with this agenda (just as you would at a normal PPG meeting in the surgery).

Responses to item 5 are also the opportunity for PPG members to add relevant comments/updates of their own.

**Please send all questions by email to Helen and Janet only**

I will do my best to collate the questions, answers and comments, along with the reports, into notes of the meeting and, once they have been signed off by Helen and Andy, circulate them to all members. Once the notes of the meeting have been circulated, members will be able to discuss the contents of our discussions with outside bodies. The notes will act as the basis for a press release.